



Cape Elizabeth Town Council

Finance Committee Workshop Agenda

Wednesday, March 20, 2019 7:00 p.m.

Town Hall - Jordan Conference Room

James M. "Jamie" Garvin, Chairman
Valerie J. Deveraux
Jeremy A. Gabrielson
Caitlin R. Jordan
Penelope A. Jordan
Valerie A. Randall
Christopher M. Straw

Participation at Meetings and Conduct of Meetings

Workshop Meetings

The purpose of a workshop meeting is primarily for council dialogue involving reports and proposals from council members, committees and staff that may be considered at later Town Council meetings. The Town Council may give guidance to the chairman and to staff at workshop meetings but no decisions may be made that require formal votes. Notwithstanding the prior sentence, the Town Council may vote on procedural motions at a workshop meeting to determine a conflict of interest, to enter into executive session and to adjourn. Prior to Town Council discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the chairman may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Town Council begins its discussions.

Decorum

Persons present at Council meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Council meetings may only address the Town Council after being recognized by the chairman.

Opportunity for Public Comment (Limited to 15 minutes; 3 minutes per person. Time may be extended by a majority of the town council.)

Welcome and Introductory Comments: Christopher Straw, Finance Committee Chairman

Review of Finance Committee Workshops and Budget Meetings

Town Manager's Budget Overview - Matthew Sturgis

Revenues

General Government Budgets:

- 110 Review of Administration Budget - Sturgis
- 120 Review of Assessing, Codes and Planning - O'Meara
- 130 Town Council, Legal and Audit - Sturgis
- 140 Elections - Lane
- 150 Boards and Committees - Sturgis
- 160 Insurance - Sturgis
- 170 Employee Benefits - Sturgis
- 180 Debt Service - Sturgis

Public Safety:

- 210 Police Department - Fenton
- 215 Animal Control - Fenton
- 220 Public Safety Communications - Fenton
- 225 WETeam - Gleeson
- 230 Fire Department - Gleeson
- 235 Fire/Police Unit - Gleeson
- 240 Miscellaneous Public Protection - Fenton
- 250 Emergency Preparedness - Gleeson
- 735 Rescue Fund - Gleeson

- 410 Human Services -Sturgis

- 510 Library- Neugebauer
- 520 Contributions - Sturgis
- 530 Public Information - Sturgis

- 600 Facilities Management - Schwarz
- 610 Town Hall - Schwarz
- 615 Library Building - Schwarz
- 620 Town Center Fire Station - Schwarz
- 621 Community Center Building - Schwarz
- 622 Richards Pool Building - Schwarz
- 630 Police Station - Schwarz
- 631 Cape Cottage Fire Station - Schwarz

Community Services Budgets:

- 633 Community Services Administration - Raftice
- 634 Fitness Center - Raftice
- 635 Richards Pool Programs - Raftice
- 636 Community Services Adult Programs - Raftice
- 637 Community Services Youth Programs - Raftice
- 638 Cape Care Program - Raftice

- 710 Intergovernmental Assessments - Sturgis

Closing Comments: Christopher Straw, Finance Committee Chairman

Next Finance Committee Workshop – Thursday, March 21, 2019, 7:00 p.m. Town Hall

Adjournment

